

August 15, 2022

Hello, First-Year Student!

On behalf of everyone at Pitt-Johnstown I want to let you know how excited we are to be welcoming you to campus next week! We hope you're as excited to be coming to campus as we are to have you! In preparation for your arrival, I want to share some important information with you.

ARRIVAL PROCESS:

- As you likely know by now, **Move-In Day for first-year students is Wednesday, August 24 between 10 a.m. and 2 p.m.** When you arrive on campus, a Campus Police officer will ask the building to which you are assigned, provide you with a parking pass, and then direct you to the building. When you arrive at your building, volunteers will be available to assist you in moving your belongings to your room. **Please make sure all of your boxes are prominently marked with your name, building, and room number.**
- You will receive your **room key** and **Mountain Cat Card (photo ID)** when you arrive at the lobby of your building. After that, you can begin taking your belongings to your room and unpack. If you arrive before your roommate, remember to be respectful of their space and make sure you allow room for their belongings. Members of our Facilities Management team will be in your building in case you need **assistance with bunking beds or installing bed risers** (remember that since beds are "bunkable" one will have more space beneath it than the other). If you can't find someone from Facilities, you can call them at 814-269-7130. If you need anything or have any questions while you are moving in, members of your residence hall staff will be in the building.
- **A free lunch will be served** for students and up to 2 guests in the Student Union between 11 a.m. and 2 p.m. You will be provided with two tickets when you check-in. Unfortunately, due to limited seating we are not able to provide more than two tickets per student. You will use your ID card to enter the dining area.
- Be sure to **carry your ID card with you at all times**. You will need it to enter your residence hall and eat your meals. If you lose your ID card, notify the ID Center immediately (upjid@pitt.edu) so it can be deactivated and a new one can be issued.
- When you arrive at your room you'll find a copy of the **2022-2023 Residential Handbook**. We encourage you to familiarize yourself with the contents because it contains housing procedures and policies, as well as information on meal plans. If your parents would like to read it, there's a copy in the "Housing Forms and Publications" section of our Housing website.
- The **residence hall staff (aka RAs)** in your building are your "go-to" people. They have participated in special training to help you adjust to life in college answer your questions. RAs are already on campus going through training and preparing for your arrival. Your first meeting with them will occur the afternoon of move-in day.

MISCELLANEOUS:

- **Campus offices will be staffed** in-person on the day of your arrival. Financial Aid, the Business Office, and Bookstore are probably the most-visited departments on arrival day.
- You have been assigned a campus mailbox. You can pick up your **mailbox key** in the Mailroom, located on the lower level of the Student Union.
- **Room changes** will be available the second full week of the semester. All students will receive an email at that time explaining the process.
- **Meal Plan changes** can be made through the third day of the semester. To request a change, please visit the Johnstown Campus Housing & Dining Services task center at my.pitt.edu.
- If you are coming from a distance you are welcome to **ship your belongings** in advance and we can have them delivered to your room. Address the boxes with the following details (if your name and building & room number are not on the shipping label we cannot guarantee delivery to your room):

Your Name (Resident)
Pitt-Johnstown
450 Schoolhouse Road
Your Building & Room #
Johnstown, PA 15904

All of the **housing-related information** you need, including a link to our **Fall Move-In Day page**, is available on our website www.johnstown.pitt.edu/Housing: If there's something you can't find, please give us a call at 814-269-7115. Or, stop by our office in 130 Student Union.

I'm sure you or your parents will still have questions. Just ask us! You can reach us by phone at 814-269-7115 or via email at upjhousing@pitt.edu. **Your safety is our priority, and we only share very limited information with anyone other than you. So, if you or your parents have questions we recommend that you call us personally.** To confirm your identity, please send email messages from your Pitt email account. Or, if you call us, be sure to know your student ID number because we will ask you for it. Your student ID number is a 7-digit number and most likely begins with a 4.

Enjoy the rest of your summer and remember...we are here to help! Do not hesitate to contact us.

See you next week!

Sincerely,



Robert W Knipple
Executive Director