

Guide to Schedule of Classes

Summer 2021

Schedule

Summer Term (12W); May 17 - August 6, 2021

1st 6-week session (6w1): May 17 - June 25, 2021

1st 3-week mini session (6w1): May 17 - June 4, 2021

2nd 6-week session (6w2): June 28 - August 6, 2021

2nd 3-week mini session (6w2): June 28 - July 15, 2021

University of Pittsburgh
at Johnstown

Updated: January 13, 2021

IMPORTANT SUMMER TERM 2021 (2217) REGISTRATION INFORMATION
Summer Enrollment is First-Come/First-Serve
Enrollment Begins Monday, February 15, 2021

ADVISING INFORMATION

All students will be required to meet with their academic advisor prior to enrolling for their Summer Term 2021 classes. You can find the name of your academic advisor on your Student Center page.

An **Advising Hold** has been assigned to all current students that will stop you from scheduling for spring classes until you meet with your academic advisor. **IMPORTANT - Schedule an advising appointment several days before your enrollment appointment opens to discuss your spring class selections.**

SCHEDULE OF CLASSES AND ENROLLMENT WORKSHEET

The Summer Term 2021 Schedule of Classes and an enrollment worksheet will be available in PDF format beginning Oct. 19 at <https://www.upj.pitt.edu/academics/office-registrar>. This schedule is updated frequently to reflect any changes.

GENERAL QUESTIONS ABOUT ADVISING AND SELF-ENROLLMENT

Please direct any questions to upjreg@pitt.edu

BEFORE YOUR ADVISING APPOINTMENT

- ✓ View/Print the Summer Term Schedule of Classes (available at: <https://www.upj.pitt.edu/academics/office-reg>)
- ✓ Print an enrollment worksheet (available at: <https://www.upj.pitt.edu/academics/office-registrar>)
- ✓ Review major and general education requirements – This information is available in your division office, the Office of Advanced Education, on the Academic Success Center webpage, and for most majors by accessing your Degree Progress report available through the self-service menu in the student (my.pitt.edu) system.
- ✓ List your course selections on the enrollment worksheet
- ✓ Pay close attention to courses that have restrictions, pre and/or co-requisites and those that require instructor or department permission.
- ✓ Make a list of any questions you may have for your advisor about your course selections.

AFTER YOUR ADVISING APPOINTMENT

- ✓ Contact the Registrar's Office (PRIOR TO YOUR ENROLLMENT APPOINTMENT) if any of your course selections required an override signature on your enrollment worksheet. The Registrar's Office staff will provide you with an enrollment worksheet to be signed by instructor granting you permission you to enroll in the course requiring the override.
- ✓ Check course availability using the Class Search option available through the Self-Service menu on the student system (my.pitt.edu).
- ✓ Check that you do not have any holds that will stop you from enrolling for spring classes. If you have any holds on your account, take care of the holds before your enrollment appointment date. Many holds prevent you from registering for classes. If you have a financial hold, please visit the Business Office, 125 Blackington Hall, to address this type of hold.
- ✓ Submit your summer term course selections on-line when open enrollment begins on Feb. 11. (Summer enrollment is first-come/first-serve).

Visiting Students will need to complete the Visiting Student packet of information found at

Classes that are offered remotely and synchronously still meet at the designated time. These classes will have no room listed on the schedule but will have days and times. Faculty will provide additional information exactly how the class will meet on the first day of class.

Classes that are offered remotely and asynchronously will have no room, days or times listed on the schedule. These classes do not have a designated meeting pattern. Faculty will provide additional information about the structure of the class and assignments in Canvas.

Type of Learning	Room Location	Days/Times
In Classroom Learning	Listed on Schedule	Listed on Schedule
Synchronous	Not listed on Schedule	Listed on Schedule
Asynchronous	Not Listed on Schedule	Not Listed on Schedule

updated 1/13/2021

Pitt-Johnstown Summer Dates & Deadlines 2021 (2217)

	6-week 1 6W1 5/17 - 6/25/21	6-week 2 6W2 6/28 - 8/6/21	12-week 12W 5/17 - 8/6/21
Enrollment Begins	2/15/2021	2/15/2021	2/15/2021
Enrollment Ends/ Classes Begin	5/17/2021	6/28/2021	5/17/2021
Add/Drop Ends Last day to resign with 100% refund (No entry on transcript)	5/17/2021	6/28/2021	5/17/2021
Deadline to submit Monitored Withdrawal Forms to RO (for 1 but not all classes) "W" grades assigned (NO REFUND)	6/4/2021	7/23/2021	7/9/2021
Grade Rosters available on-line for faculty	6/21/2021	8/2/2021	8/2/2021
Classes End	6/25/2021	8/6/2021	8/6/2021
Grades must be in approved status by 5:00 PM	6/30/2021	8/11/2021	8/11/2021
Grades available on-line	7/1/2021	8/12/2021	8/12/2021

Pitt – Johnstown Enrollment Worksheet

STUDENT NAME (Last, First)	STUDENT ID	MAJOR	TERM	YEAR
			SUMMER	2021

	CRN (5 digits)	SUBJECT	CATALOG NBR	CREDITS	DAYS	TIME	INSTRUCTOR'S SIGNATURE for Override	REASON FOR OVERRIDE (See Below)
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								

ALTERNATIVE COURSES:

<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								

Days, Times, and Locations are subject to change; please check your schedule online at <https://my.pitt.edu>

STUDENT SIGNATURE	DATE	TOTAL CREDIT HOURS	Reasons for Override Signature <small>(Must accompany all Override Signatures)</small>
			Closed Class Program Waiver Time Conflict Instructor Consent Pre and/or Co Requisite
I, the student, by signing this form, agree and promise to pay the University all tuitions and fees resulting from this registration. I have reviewed my schedule and verified its accuracy; I understand that I am to register for only advisor-approved courses. I also understand that I am ultimately responsible for my course selections and their relevance to my program of study.			

General Education Requirements Prior to Fall 2017

Writing Competency Courses Summer 2021

Note: Courses may have Pre-Requisites or be Restricted to Particular Majors

Primary Writing Courses

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
19926	ENGWRT	1192	TECHNICAL WRITING	4010	Sheets, Scott

Writing Enhanced Courses

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name

Updated 12/29/2020

Speaking Competency Courses Summer 2021

Note: Courses may have Pre-Requisites or be Restricted to Particular Majors

Primary Speaking Courses

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
17480	COMMRC	0052	PUBLIC SPEAKING	4010	Lucas, Paul
19458	COMMRC	0052	PUBLIC SPEAKING	4015	Nicodemus, Diane M

Speaking Enhanced Courses

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
14848	COMMRC	0030	INTRODUCTION TO COMMUNICATION	4010	Wharton, Patty J
19926	ENGWRT	1192	TECHNICAL WRITING	4010	Sheets, Scott

Updated 12/29/2020



Quantitative Reasoning Courses Summer 2021

Note: Courses may have Pre-Requisites or seats restricted to particular majors

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
20238	CS	0015	INTRO TO COMPUTER PROGRAMMING	4010	Sarma-Weierman, Stephen
20526	EDPSY	1121	EDUC ASSESS FOR INCLSN CLSSR	4010	
19933	MATH	0002	COLLEGE ALGEBRA	4010	
19937	MATH	0002	COLLEGE ALGEBRA	4015	
19457	MATH	0080	FUNDAMENTALS OF MODERN MATH	4010	

Literature in Translation Courses Summer 2021

Note: Courses may have Pre-Requisites or seats restricted to particular majors

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name

Worlds of Knowledge Course Offerings

Aesthetic & Creative Expression

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
COMMUNICATION					
18915	Commrc	1133	Integrated Marketing Communication		Lucas, Paul A
ENGLISH WRITING					
19926	ENGWRT	1192	Technical Writing		Sheets, Scott Albert

Global History & Culture

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
ANTHROPOLOGY					
20522	ANTH	0800	Intro to Cultural Anthropology		Santoro, Daniel J
ENGLISH LITERATURE					
19924	ENGLIT	0351	Gender Studies		Cox, Catherine S
FOUNDATIONS OF EDUCATION					
19946	FDSER	1026	English Language Learners		No Instructor Assigned
GEOGRAPHY					
18919	GEOG	0610	Urban Development		Massasati, Ahmad S
18920	GEOG	0810	Earth and People		Massasati, Ahmad S
20523	GEOG	0810	Earth and People		Sernell, Joseph Matthew

Society and Civics

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
COMMUNICATIONS					
14848	COMMRC	0030	Introduction to Communciation		Wharton, Patty J
ECONOMICS					
19312	ECON	0105	Intro Microeconomic Theory		Kai, Guo
FOUNDATIONS OF EDUCATION					
19939	FDSER	1171	Educational Law		Zahorchak, Gerald
JUSTICE ADMIN & CRIMINOLOGY					
20204	JAC	0715	Introduction Criminal Justice		Wagner, Julie E
19462	JAC	0720	Criminology		Kleinstuber, Ross D
POLITICAL SCIENCE					
20525	PS	0206	American Political Process		Cook, Christopher Robert
SOCIOLOGY					

19943	SOC	0070	Social Problems		Kleinstuber, Ross D
19463	SOC	720	Criminology		Kleinstuber, Ross D

Science and Nature

Class Number	Subject Description	Catalog Number	Class Title	Class Section Number	Instructor Name
BIOLOGY					
19938	BIOL	0120	General Biology 2		Kilpatrick, Stephen T
16679	BIOL	0970	Anatomy and Physiology 2		Manges, Jennifer J
16178	BIOL	0980	Medical Microbiology		Manges, Jennifer J
CHEMISTRY					
16680	CHEM	0112	General Chemistry 2		Fisanick, Tracy Johnston
18916	CHEM	0151	General Chemistry 2 Engineers		Fisanick, Tracy Johnston
COMPUTER SCIENCE					
20238	CS	0015	Intro to Computer Programming		Sarma-Weierman, Stephen Joseph
GEOGRPAHY					
20524	GEOG	0210	Physical Geography		Schanev Mitzy Leigh
MATHEMATICS					
19933	MATH	0002	College Algebra		Girard, Nina
19937	MATH	0002	College Algebra		Mantini, Linda Lee
14845	MATH	0004	Pre-Calculus, Functions & Trig		Cable, Dawn M
19457	MATH	0080	Fundamentals of Modern Math		Baird, Jacqueline R
17069	MATH	0121	Business Calculus		Cable, Dawn M
14842	MATH	0221	Analytic Geometry & Calculus 1		Hoffman, Elizabeth M
14837	MATH	0231	Analytic Geometry & Calculus 2		Bekker, Miron Boris
18918	MATH	0231	Analytic Geometry & Calculus 2		Masharipova, Sofya S
NATURAL SCIENCE					
20528	NATSC	0080	Integrated Sciences		Chesney, Sarah M
PHYSICS					
17075	PHYS	0150	Physics 1		Khanal, Rajendra
17084	PHYS	0152	Physics 2		Khanal, Rajendra
PSYCHOLOGY					
19936	PSY	0200	Introduction to Psychology		Jimenez, Stephanie T
20242	PSY	0200	Introduction to Psychology		No Instrutor Assigned

Summer 2021

Courses with Course Related Fees

Academic Policies and Procedures

Course Repetitions

Required courses in a student's major must be repeated if the grade of F is received. If the grade of D is earned in a sequence course such as mathematics or language and the student intends to continue in that discipline, the course should be repeated. Other courses in which a C-/D/F is earned may be repeated at the discretion of the student in consultation with his/her advisor. Course repetitions are subject to the following limitations:

1. No sequence course completed with a grade of C-/D/F may be repeated for credit after a higher-numbered course in that sequence has been passed with a C or higher grade.
2. Courses for which a C-/D/F has been earned cannot be repeated using the S/U grade option.
3. The grade earned by repeating a course replaces the grade originally earned. The originally earned grade will not be counted in the computation of the GPA; it does not increase the number of credits unless an F grade is replaced by a passing grade.
4. No course may be repeated at any institution other than the University of Pittsburgh or its regional campuses.
5. Except as noted in the course descriptions, a particular course may be taken for credit only once.
6. No course passed with a grade of C or higher may be repeated.
7. A student may not take any course more than three times.

Physical Education

A student may take no more than 2 credits of physical education per term, for a career total of 8 credits. Only the first 4 credits of physical education are considered as arts and sciences credits.

Termination of Registration/Resignation (Dropping all Classes)

Students may resign any time after the end of the add/drop period but no later than the close of business on the 60th calendar day of the term or the 30th calendar day of the session by notifying the Vice President for Academic Affairs of their intention to terminate their registration for all classes by mail, phone, or in person. Registration and term tuition charges will be adjusted in accordance with the official University Title IV Refund Policy. Students must do this even if they are only registered for one course or credit. If they have housing and/or food service charges, they must notify the appropriate offices immediately.

After the 60th calendar day of the term or the 30th calendar day of the session, students can only terminate their registration by withdrawing through the Office of the Vice President for Academic Affairs.

Students who wish to drop all of their courses before the official end of add/drop period should do so by contacting the Office of the Registrar, 279 Blackington Hall. If students drop all of their courses, they will not be liable for their term tuition and fees, and their registration will become void.

If students resign after the last day of the add/drop period, they are liable for a percentage of their charges and will be issued R grades, denoting resignation on transcripts. R grades do not count toward a degree, grade point average, or academic progress for the purposes of financial aid eligibility.

Failing to attend the classes for which a student is registered or failing to notify the appropriate academic and administrative offices of nonattendance is not considered an official resignation. Students who fail to follow proper procedures for termination of their registration are responsible for all tuition and fees assessed for the term or session.

The effective date of resignation is determined by: (1) the date of in-person contact with the Office of the Registrar; (2) the date of the postmark on the letter of intent to resign (or the date of receipt if no postmark exists); (3) the date of notification by telephone; and (4) the date of last attendance.

R grades are assigned for all courses for which registration is terminated after the add/drop period but prior to the resignation deadline for the term or session.

W grades are assigned for all courses for which registration is terminated after the 60th calendar day of the term or the 30th calendar day of the summer session.