

# Guide to Enrollment for Fall 2021 Schedule of Classes



University of Pittsburgh at Johnstown

**IMPORTANT FALL TERM 2021 (2221) REGISTRATION INFORMATION**  
**ENROLLMENT APPOINTMENT PERIOD**  
**MARCH 22 - APRIL 2, 2021**

**ADVISING INFORMATION**

All students will be required to meet with their academic advisor prior to enrolling for their Fall Term 2021 classes. You can find the name of your academic advisor on your Student Center page.

An **Advising Hold** has been assigned to all current students that will stop you from scheduling for fall classes until you meet with your academic advisor. **Schedule an advising appointment at least a few days before enrollment opens to discuss your fall class selections.**

**GENERAL QUESTIONS ABOUT ADVISING AND SELF-ENROLLMENT**

Please direct any questions to [upjreg@pitt.edu](mailto:upjreg@pitt.edu).

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**BEFORE YOUR ADVISING APPOINTMENT**

- ✓ View/Print the Fall Term Schedule of Classes
- ✓ Print an enrollment worksheet (available at [www.pitt-johnstown.pitt.edu/en/academics/registrar](http://www.pitt-johnstown.pitt.edu/en/academics/registrar))
- ✓ Review major and general education requirements – This information is available in your division office, the Office of Adult Education, on the Academic Success Center webpage, and for most majors by accessing your Degree Progress report available through the self-service menu in the student (my.pitt.edu) system. The Academic Source Book 2015-2016 is available on the Registrar's Web Page.
- ✓ List your course selections on the enrollment worksheet
- ✓ Pay close attention to courses that have restrictions, pre and/or co-requisites, and those that require instructor or department permission.
- ✓ Make a list of any questions you may have for your advisor about your course selections.

**AFTER YOUR ADVISING APPOINTMENT**

- ✓ Contact the Registrar's Office (**prior to your enrollment appointment**) if any of your course selections required an override signature on your enrollment worksheet. The Registrar's Office staff will provide you with a class permission number that will allow you to self-enroll in the course requiring the override.
- ✓ Courses offered at the other four Pitt campuses may require a class permission number. Check with the Registrar's Office.
- ✓ Check course availability using the Class Search option available through the Self-Service menu on the student (my.pitt.edu) system.
- ✓ Check that you do not have any holds that will stop you from enrolling for fall classes.
- ✓ Submit your fall term course selections on-line when your enrollment appointment period opens.

Information and a video on self service enrollment is available at [www.pitt-johnstown.edu/en/academics/registrar](http://www.pitt-johnstown.edu/en/academics/registrar) and in the University Services & Information portal community Student Center page to assist students with Self Service Enrollment. Students navigate to University Services & Information > Student Center.

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# Pitt – Johnstown Enrollment Worksheet

STUDENT NAME (Last, First)	STUDENT ID	MAJOR	TERM	YEAR
			FALL	2021

	CRN	SUBJECT	CATALOG NBR	CR	DAYS	TIME	INSTRUCTOR'S SIGNATURE for Override	PLEASE LIST REASON FOR OVERRIDE (See List Below for Options)
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								

**ALTERNATIVE COURSES:**

<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								
<input type="checkbox"/> ENROLL <input type="checkbox"/> DROP								

Days, Times, and Locations are subject to change; please check your schedule online at <https://my.pitt.edu>

STUDENT SIGNATURE	DATE	TOTAL CREDIT HOURS	Reasons for Override Signature <small>(Must accompany all Override Signatures)</small>
			Closed Class Program Waiver Time Conflict Instructor Consent Pre and/or Co Requisite
I, the student, by signing this form, agree and promise to pay the University all tuitions and fees resulting from this registration. I have reviewed my schedule and verified its accuracy; I understand that I am to register for only advisor-approved courses. I also understand that I am ultimately responsible for my course selections and their relevance to my program of study.			

**Approved List****Aesthetic & Creative  
Expression**

<b>COMMUNICATION</b>		
COMMRC 1144	VISUAL COMMUNICATION	A&CE
<b>ENGLISH LITERATURE</b>		
ENGLIT 0055	BRITISH LITERATURE 1	A&CE
ENGLIT 0088	INTRODUCTION TO LITERATURE	A&CE
ENGLIT 0316	READING POETRY	A&CE
ENGLIT 0355	DIGITAL HUMANITIES	A&CE
ENGLIT 0364	LIT AND FOODS: RAW & RADICAL	A&CE
ENGLIT 0574	AMERICAN LITERATURE 1	A&CE
<b>ENGLISH WRITING</b>		
ENGWRT 0050	INTRO TO CREATIVE WRITING	A&CE
ENGWRT 0050	INTRO TO CREATIVE WRITING	A&CE
ENGWRT 0053	INTRO TO PROFESSIONAL WRITING	A&CE
ENGWRT 0531	POETRY WRITING	A&CE
ENGWRT 0570	DIGITAL POETRY	A&CE
ENGWRT 1192	TECHNICAL WRITING	A&CE
<b>FINE ARTS</b>		
FA 0015	HISTORY OF WESTERN ART 1	A&CE
FA 0521	AMERICAN PAINTING 19TH CENTURY	A&CE
<b>JOURNALISM</b>		
JOURNL 1137	NEWSPAPER LAYOUT/DESIGN	A&CE
JOURNL 1142	JOURNALISM PRACTICUM	A&CE
<b>MUSIC</b>		
MUSIC 0062	CONCERT CHOIR	A&CE
MUSIC 0069	CONCERT BAND	A&CE
MUSIC 0223	HISTORY OF WESTERN MUSC TO 1750	A&CE

updated 2/28/21

**Approved List**

**Global History  
& Culture**

<b>ANTHROPOLOGY</b>		
ANTH 0800	INTRO TO CULTURAL ANTHROPOLOGY	GH&C
<b>COMMUNICATION</b>		
COMMRC 0083	INTERCULTURAL COMMUNICATION	GH&C
<b>ECONOMICS</b>		
ECON 0115	INTRO TO MACROECONOMIC THEORY	GH&C
<b>ENGLISH LITERATURE</b>		
ENGLIT 0401	GLOBAL LITERATURE 1	GH&C
ENGLIT 0598	BIBLE AS LITERATURE	GH&C
ENGLIT 1241	JANE AUSTEN: BOOKS & FILM	GH&C
ENGLIT 1553	HISTORY OF THE ENGLISH LANGUAGE	GH&C
<b>ENGLISH LITERATURE</b>		
ENGR 1103	ENGINEERING ECONOMICS	GH&C
<b>ENGLISH LITERATURE</b>		
FA 0150	ANCIENT ART	GH&C
<b>FOUNDATIONS OF SECONDARY EDUCATION</b>		
FDSED 1026	ENGLISH LANGUAGE LEARNERS	GH&C
<b>FRENCH</b>		
FR 0610	FR HUMANIST WRITERS OF RENAISSANCE	GH&C
<b>GEOGRAPHY</b>		
GEOG 0320	GEOGRAPHY OF AFRICA	GH&C
GEOG 0325	GEOGRAPHY OF EUROPE	GH&C
GEOG 0350	GEOGRAPHY OF THE MIDDLE EAST	GH&C
GEOG 0810	EARTH AND PEOPLE	GH&C
<b>HISTORY</b>		
HIST 0120	WESTERN CIVILIZATION 1	GH&C
HIST 0130	WESTERN CIVILIZATION 2	GH&C
HIST 0424	CLASSICAL EAST ASIA	GH&C
<b>POLITICAL SCIENCE</b>		
PS 0501	WORLD POLITICS	GH&C
PS 0601	POLITICAL IDEOLOGIES	GH&C
PS 1508	INTERNATIONAL TERRORISM	GH&C
<b>SPANISH</b>		
SPAN 0110	SPANISH FOR HEALTHCARE PROF	GH&C
SPAN 0211	INTERMEDIATE SPANISH 1	GH&C
SPAN 0212	INTERMEDIATE SPANISH 2	GH&C
SPAN 1841	DON QUIXOTE AND THE NOVEL	GH&C

updated 2/28/21

**Approved List**

**Science & Nature**

<b>BIOLOGY</b>		
BIOL 0080	LIFE SCIENCES	S&N
BIOL 0110	GENERAL BIOLOGY 1	S&N
BIOL 0120	GENERAL BIOLOGY 2	S&N
BIOL 0950	ANATOMY AND PHYSIOLOGY 1	S&N
<b>CHEMISTRY</b>		
CHEM 0111	GENERAL CHEMISTRY 1	S&N
CHEM 0112	GENERAL CHEMISTRY 2	S&N
CHEM 0150	GENERAL CHEMISTRY 1 ENGINEERS	S&N
CHEM 0151	GENERAL CHEMISTRY 2 ENGINEERS	S&N
CHEM 0190	CHEM FOR THE HLTH PROFESSIONS	S&N
<b>COMPUTER SCIENCE</b>		
CS 0015	INTRO TO COMPUTER PROGRAM	S&N
CS 0100	PERSPECTVS IN COMPUTR SCIENCE	S&N
<b>ENVIRONMENTAL STUDIES</b>		
ENVSTD 0100	INTRO TO ENVIRONMENTAL STUDIES	S&N
<b>GEOGRAPHY</b>		
GEOG 0210	PHYSICAL GEOGRAPHY	S&N
<b>GEOLOGY</b>		
GEOL 0010	PRINCIPLES OF ASTRONOMY	S&N
GEOL 0015	PHYSICAL GEOLOGY	S&N
GEOL 0086	ENVIRONMENTAL GEOLOGY	S&N
GEOL 0090	EARTHQUAKES AND VOLCANOES	S&N
GEOL 1202	INTRODUCTION TO PALEONTOLOGY	S&N
<b>MATH</b>		
MATH 0002	COLLEGE ALGEBRA	S&N
MATH 0004	PRE-CALCULUS, FUNCTIONS & TRIG	S&N
MATH 0071	STRUCTR OF THE REAL NUMBR SYS	S&N
MATH 0080	FUNDAMENTALS OF MODERN MATH	S&N
MATH 0121	BUSINESS CALCULUS	S&N
MATH 0221	ANALYTC GEOMETRY & CALCULUS 1	S&N
MATH 0231	ANALYTC GEOMETRY & CALCULUS 2	S&N
MATH 0241	ANALYTC GEOMETRY & CALCULUS 3	S&N
MATH 0401	DISCRET MATHEMATIC STRUCTURES	S&N
<b>NATURAL SCIENCE</b>		
NATSC 0080	INTEGRATED SCIENCES	S&N
<b>PHILOSOPHY</b>		
PHIL 0120	ENVIRONMENTAL ETHICS	S&N
PHIL 0501	INTRODUCTION TO LOGIC	S&N
<b>PHYSICS</b>		
PHYS 0140	INTRODUCTION TO PHYSICS 1	S&N
PHYS 0150	PHYSICS 1	S&N
PHYS 0152	PHYSICS 2	S&N
<b>PSYCHOLOGY</b>		
PSY 0200	INTRODUCTION TO PSYCHOLOGY	S&N

Approved List

Societies &  
Civics

COMMUNICATION		
COMMRC 0030	INTRODUCTION TO COMMUNICATION	S&C
COMMRC 0320	MASS COMMUNICATION PROCESS	S&C
COMMRC 0650	THEORIES OF PERSUASION	S&C
COMMRC 1131	ORGANIZATIONAL COMMUNICATION	S&C
ECONOMICS		
ECON 0105	INTRO MICROECONOMIC THEORY	S&C
FOUNDATIONS OF SECONDARY EDUCATION		
FDSED 1171	EDUCATIONAL LAW	S&C
HISTORY		
HIST 0610	UNITED STATES TO 1877	S&C
HIST 0620	UNITED STATES 1877 - PRESENT	S&C
HIST 0760	INTRODUCTION TO PUBLIC HISTORY	S&C
JAC 0265	INEQUALITY, CRIME, AND JUSTICE	S&C
JAC 0715	INTRODUCTION CRIMINAL JUSTICE	S&C
JOURNALISM		
JOURNL 1132	REPORTING 1	S&C
PHILOSOPHY		
PHIL 0083	INTRO TO PHILOSOPHICAL PROBLEMS	S&C
PHIL 0303	INTRODUCTION TO ETHICS	S&C
PHIL 1157	PHILOSOPHY OF LANGUAGE	S&C
POLITICAL SCIENCE		
PS 0206	AMERICAN POLITICAL PROCESS	S&C
PS 1206	FREE SPEECH IN AMERICA	S&C
PS 1237	POLITICAL PARTIES & ELECTIONS	S&C
PS 1700	POLITICAL SCIENCE RESEARCH	S&C
PSYCHOLOGY		
PSY 0230	CHILD DEVELOPMENT	S&C
PSY 0260	ADOLESCENT DEVELOPMENT	S&C
PSY 1141	PSYCHOPATHOLOGY	S&C
PSY 1636	ORGANIZATIONAL PSYCHOLOGY	S&C
SOCIOLOGY		
SOC 0100	INTRODUCTION TO SOCIOLOGY	S&C
SOC 0202	SOCIOLOGY OF SPORT	S&C
SOC 0265	INEQUALITY, CRIME, & JUSTICE	S&C
SOC 0600	RACE AND ETHNIC RELATIONS	S&C
THEATRE		
THEA 1500	VOICE AND MOVEMENT 1	S&C
THEA 1502	ACTING 1	S&C

# Fall 2021

## Courses with Course Related Fees

<b>Subject Code</b>	<b>Catalog Number</b>	<b>Subject Description</b>	<b>Class Title</b>
BIOL	0111	Biology	GENERAL BIOLOGY LABORATORY 1
BIOL	0121	Biology	GENERAL BIOLOGY LABORATORY 2
BIOL	0361	Biology	CELL BIOLOGY LABORATORY
BIOL	0951	Biology	ANATOMY AND PHYSIOLOGY LAB 1
BIOL	1163	Biology	PLANT DIVERSITY & LOCAL FLORA LABORATORY
BIOL	1241	Biology	MICROBIOLOGY LABORATORY
CHEM	0113	Chemistry	GENERAL CHEMISTRY LABORATORY 1
CHEM	0114	Chemistry	GENERAL CHEMISTRY LABORATORY 2
CHEM	0151	Chemistry	GENERAL CHEMISTRY 2 ENGINEERS
CHEM	0192	Chemistry	CHEM FOR HLTH PROFESSIONS LAB
CHEM	0233	Chemistry	ORGANIC CHEMISTRY LABORATORY 1
CHEM	0234	Chemistry	ORGANIC CHEMISTRY LABORATORY 2
CHEM	0325	Chemistry	ANALYTICAL CHEMISTRY
CHEM	1323	Chemistry	BIOCHEMISTRY LABORATORY
GEOL	0015	Geology	PHYSICAL GEOLOGY
GEOL	1000	Geology	MINERALGY & OPTICAL MINERALGY
GEOL	1139	Geology	GEOLOGY OF SOILS
NUR	0080	Nursing	FOUNDATIONS OF NURSING PRACT 1
NUR	1057	Nursing	NUR CARE MTHRS NB & FAML CLIN
NUR	1066	Nursing	NUR CARE CLIENTS PMH PROB CLIN
NUR	1121C	Nursing	ADVNCN CLIN PROB SOLVING CLIN
NUR	1135	Nursing	TRANSTN PROF NUR PRACT CLIN
PEDC	0018	Co-Ed Physical Education	DIRECTED STUDY
PEDC	0030	Co-Ed Physical Education	WEIGHT TRAINING - WOMEN
PEDC	0060	Co-Ed Physical Education	BASKETBALL 1 - CO-EDUCATIONAL
PEDC	0087	Co-Ed Physical Education	PERSONAL DEFENSE
PEDC	0099	Co-Ed Physical Education	BASIC ROCK CLIMBING
PEDC	0123	Co-Ed Physical Education	FIRST AID AND CPR
PEDC	0184	Co-Ed Physical Education	SCUBA 1
PHYS	0141	Physics	INTRODUCTION TO PHYSICS 1 LAB
PHYS	0151	Physics	PHYSICS LABORATORY 1
PHYS	0153	Physics	PHYSICS LABORATORY 2
PSY	0270	Psychology	INTRODUCTORY STATISTICS
PSY	1031	Psychology	RESEARCH METHODS

updated 3/2/21



# Academic Policies and Procedures

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## Course Repetitions

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Required courses in a student's major must be repeated if the grade of F is received. If the grade of D is earned in a sequence course such as mathematics or language and the student intends to continue in that discipline, the course should be repeated. Other courses in which a C-/D/F is earned may be repeated at the discretion of the student. Course repetitions are subject to the following limitations:

1. No sequence course completed with a grade of C-/D/F may be repeated for credit after a higher-numbered course in that sequence has been passed with a C or higher grade.
2. Courses for which a C-/D/F has been earned cannot be repeated using the S/U grade option.
3. The grade earned by repeating a course replaces the grade originally earned. The originally earned grade will not be counted in the computation of the GPA; it does not increase the number of credits unless an F grade is replaced by a passing grade.
4. No course may be repeated at any institution other than the University of Pittsburgh or its regional campuses.
5. Except as noted in the course descriptions, a particular course may be taken for credit only once.
6. Courses passed with a grade of C or higher may be repeated only after consultation with a student's advisor.
7. A student may not take any course more than three times.

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## Physical Education

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A student may take no more than 2 credits of physical education per term, for a career total of 8 credits. Only the first 4 credits of physical education are considered as arts and sciences credits.

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## Termination of Registration/Resignation (Dropping all Classes)

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Students may resign any time after the end of the add/drop period but no later than the close of business on the 60th calendar day of the term or the 30th calendar day of the session by notifying the Office of the Registrar of their intention to terminate their registration for all classes by mail, phone, or in person. Registration and term tuition charges will be adjusted in accordance with the official University Title IV Refund Policy. Students must do this even if they are only registered for one course or credit. If they have housing and/or food service charges, they must notify the appropriate offices immediately.

After the 60th calendar day of the term or the 30th calendar day of the session, students can only terminate their registration by withdrawing through the Office of the Registrar.

Students who wish to drop all of their courses before the official end of add/drop period should do so by contacting the Office of the Registrar, [upjreg@pitt.edu](mailto:upjreg@pitt.edu). If students drop all of their courses, they will not be liable for their term tuition and fees, and their registration will become void.

If students resign after the last day of the add/drop period, they are liable for a percentage of their charges and will be issued R grades, denoting resignation on transcripts. R grades do not count toward a degree, grade point average, or academic progress for the purposes of financial aid eligibility.

Failing to attend the classes for which a student is registered or failing to notify the appropriate academic and administrative offices of nonattendance is not considered an official resignation. Students who fail to follow proper procedures for termination of their registration are responsible for all tuition and fees assessed for the term or session.

The effective date of resignation is determined by: (1) the date of in-person contact with the Office of the Registrar; (2) the date of the postmark on the letter of intent to resign (or the date of receipt if no postmark exists); (3) the date of notification by telephone; and (4) the date of last attendance.

R grades are assigned for all courses for which registration is terminated after the add/drop period but prior to the resignation deadline for the term or session.

W grades are assigned for all courses for which registration is terminated after the 60th calendar day of the term or the 30th calendar day of the summer session.

**Fall 2021 (222-1) FINAL EXAM SCHEDULE (TO BE ANNOUNCED LATER)**  
**University of Pittsburgh at Johnstown**

Exam Date	Saturday	Monday	Tuesday	Wednesday	Thursday	Friday

**Note: Final Exams during the Common Exam Time periods will be scheduled at the discretion of the Division Chairs**