By signing below, the student verifies that he or she has read, understands, and agrees to the following:

- The student is financially responsible for the nights that he or she resided in an on-campus residential facility. The student’s account will reflect a pro-rated housing charge based on the current housing fee structure. A student will be considered to have resided on campus until the key to his or her residential facility has been returned and the student has completed check-out paperwork.
- The student will not receive a refund of the housing deposit.
- The student will only be released from the housing contract without a penalty to live with a parent or guardian at the parent or guardian’s primary residence. A parent or guardian must sign below to affirm that the student will be living with the parent or guardian at the primary residence.
- If a student requests to be released from the housing contract, but will not be living with a parent or guardian, the student will be subject to a financial penalty and responsible for appropriate housing charges as outlined by the current Housing Contract. Students are encouraged to review the appropriate section of the Housing Contract before submitting this form.
- **If this request is not approved the student will continue to be billed for a complete semester’s housing according to the current housing fee structure.**

Student Signature _____________________________ Date___________

If living with a parent or guardian, please have the parent or guardian sign below.

Parent/Guardian (Print Name) _____________________________

Parent/Guardian Signature _____________________________ Date___________

Return this form to the Office of Student Housing, G61 Student Union.

Office Use Only
Date Received___________ Approved? Yes No by______________ Effective Date___________

Notes: ______________________________________________________
__________________________________________________________