Work Study / Campus Employment

While we recognize that working while going to school is a standard for everyone, working on campus is highly not in terms of benefits and costs, but also because you will interact with the campus outside of the classroom. Various jobs, which allow students to work on campus, are available through either the "Work Study" program or our "Campus Employment" program.

Register (this Study Based) (check box)
To qualify for work study, you must complete the online (check box) and the April 1 (check box). Be sure to indicate that you are interested in working for a department (check box). You will receive an email confirmation of your enrollment and will then need to complete an interview with your department. To confirm your enrollment, please complete the online (check box) and attend your interview. We strongly encourage students to contact their department to confirm their schedule including flexible work hours allowed to work around their courses. Beginning July 15, all jobs for the 2015-2016 academic year can be found online at:

upp.jllit.edu/WES/campus

The University does not place you in a job, nor do you guarantee employment. Each job that you identify and agree to contract with the supervisor to hire you. Three applications per year will be accepted by the department for each job. If you are hired, you must complete all paperwork to be placed on payroll. Students must be enrolled in the University's payroll system so you receive a monthly pay stub. Full-time and part-time positions are available during the summer.

Campus Employment

The job description of a Campus Work Study is before you can be considered for campus employment. Individual departments pay different hourly rates, and the hours and the wage rate are determined by each individual department. That is the hiring. Most of the campus employment positions are paid by the individual departments.

FPERA

The Federal Educational Rights and Privacy Act of 1974 (FERPA) prohibits us from sharing information about students with other individuals who are not authorized to have that information. As a result, the campus is required to obtain the students' written permission before the individualouching an individual student whose full-time status is a legal question, and the student is financially dependent on them. Do not discuss grades or grades in general with anyone except the student's authorized representative. Transcripts are released only with the written authorization of the student. We recognize that this limitation may cause some difficulty, but we believe it is in the best interest of the student, and other interested parties, but it is not intended to be an interference with your right to privacy. For additional information regarding FERPA, contact the Registrar.

Office of the Registrar
701 Buckingham Ave
University of Pittsburgh
Pittsburgh, PA 15260
(412) 648-2309
(412) 648-4286

A student may sign a Release of Education Information form, which parents may have access to this student's information.

To download this form:upp.jllit.edu/ReleaseofInformation.pdf

Military

The University has a long-standing policy (2015-2016) that permits students who are on active duty to receive military duty in this class, regardless of their date of enlistment. Students need to submit to us their most recent orders to be on duty, and to separate service members are typically required to provide proof of their status. In most cases, we will defer the student's registration so that the student will not be required to meet their obligations until the end of the term. Military students may be eligible to receive work study. If you have questions, please contact the Registrar. If you have questions, please contact the Registrar.

For more information, contact the Registrar's Office at 412-648-7800.

For more information concerning Military benefits, please see:
upp.jllit.edu/Veterans

Over the course of the next few months, you will be interacting with a number of campus and university offices as you make preparations to begin your college career. Having certain information handy should make those interactions easier. This sheet will provide you with a convenient way to keep your organization.

Student ID

All of the letters that you have received from the Pitt-Johnstown Administration offices have included your unique 7-digit identification number. Knowing this number will be useful when you meet with various campus offices to complete your application process. Your ID number is: [Student ID number]

University User Name

Shortly after paying the $100 tuition deposit, you will receive an e-mail explaining how to activate your university computer account. Once activated, you will be asked to create a password. You should牢记 that password, as you will need it every time you wish to access your Pitt account. All official communications come through this account.

My University User Name is: [My University User Name]

My University Password is: [My University Password]

Financial Aid

In order to be eligible for any need-based financial aid, it is important that you file the FAFSA form. Deadline for filing is April 1, 2015, but the sooner you file the better. You will be able to use this school code for Pitt-Johnstown when filing the FAFSA. All of the FAFSA campus use the same code.

The financial aid code for UPJ is: 002878

I filled the FAFSA on: [Enter the date you filed the FAFSA]

My FSA ID is: [My FSA ID]

Placement Exam

All incoming students are required to take both a Math Placement Exam and an English Composition Placement Exam. Students majoring in the arts are also required to take a Chemistry Placement Exam. Events in Foreign Languages are also available for undergraduate students. All students are required to take the Placement Exams on the first day of school, but are also offered in conjunction with the Admitted Students programs earlier in the year. You can choose any of the dates.

My Placement Exam will be taken on: [Enter the date you plan to take the Placement Exam]

Academic Planning Days

Academic Planning Days are held in June and are assigned based on your major. You should try to attend the program for your designated major, but you may attend any of the sessions if your assigned day is inconvenient.

My Academic Planning Day date is: [Enter the date you plan to attend the Academic Planning Day]

Move-In

Classes for the fall semester begin on the last Monday of August. All residence hall move-in days are assigned based on your academic major. Following meeting of residence hall move-in days is assigned and advised. For more information, please call 412-648-4037.