Your financial aid eligibility is based on your financial need, which is calculated by subtracting your Expected Family Contribution (EFC) from your established Cost of Attendance (COA). Due to limited resources, the amount of financial aid that we are able to award to you may not cover your total financial need. Your EFC is the result of the 2015 income information you provided on your 2017-2018 Free Application for Federal Student Aid (FAFSA) and is shown on your Student Aid Report (SAR). You may access your SAR at www.fafsa.gov.

Your COA is simply your financial aid budget, which is comprised of average tuition and fee charges, as well as estimated room, board, book, transportation and personal expenses. Your enrollment, domicile, major, dependency and housing statuses are also used to determine your COA. You may receive financial aid up to your established COA, so any awards exceeding it will be reduced accordingly. The table below is based upon Pitt-Johnstown’s established COA for the 2017-2018 academic year. You may need this information to complete your self-certification should you apply for an alternative loan.

### Eligibility & Cost of Attendance

Your financial aid eligibility is based on your financial need, which is calculated by subtracting your Expected Family Contribution (EFC) from your established Cost of Attendance (COA). Due to limited resources, the amount of financial aid that we are able to award to you may not cover your total financial need. Your EFC is the result of the 2015 income information you provided on your 2017-2018 Free Application for Federal Student Aid (FAFSA) and is shown on your Student Aid Report (SAR). You may access your SAR at www.fafsa.gov.

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### College Costs

As a state-related institution, Pitt-Johnstown offers many of the features and benefits of a private school at a more affordable cost. Tuition, fee, room and board charges are usually adjusted annually. All costs reported below were the annual rates for the 2016-17 academic year and should be used as reference only. Tuition rates for 2017-18 will be available in mid-July 2017 when Pitt’s board of trustees meets to set tuition. Your PittPAY Account Activity Tab details your actual costs, your charges will be updated in mid-July for the fall term and in mid-November for the spring term.

<table>
<thead>
<tr>
<th>Arts and Sciences</th>
<th>Engineering</th>
<th>Nursing</th>
<th>Respiratory Care</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>In-State</td>
<td>$12,688</td>
<td>$16,254</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$23,710</td>
<td>$25,940</td>
</tr>
<tr>
<td>Room (average)</td>
<td>In-State</td>
<td>$5,798</td>
<td>$5,798</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$5,798</td>
<td>$5,798</td>
</tr>
<tr>
<td>Meals (average)</td>
<td>In-State</td>
<td>$3,698</td>
<td>$3,698</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$3,698</td>
<td>$3,698</td>
</tr>
<tr>
<td>Activities Fee</td>
<td>In-State</td>
<td>$180</td>
<td>$180</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$180</td>
<td>$180</td>
</tr>
<tr>
<td>Computing Fee</td>
<td>In-State</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>Facilities Fee</td>
<td>In-State</td>
<td>$196</td>
<td>$196</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$196</td>
<td>$196</td>
</tr>
<tr>
<td>Health Fee</td>
<td>In-State</td>
<td>$80</td>
<td>$80</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$80</td>
<td>$80</td>
</tr>
<tr>
<td>Recreation Fee</td>
<td>In-State</td>
<td>$130</td>
<td>$130</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$130</td>
<td>$130</td>
</tr>
<tr>
<td>Total</td>
<td>In-State</td>
<td>$23,120</td>
<td>$26,686</td>
</tr>
<tr>
<td></td>
<td>Out-of-State</td>
<td>$34,142</td>
<td>$40,666</td>
</tr>
</tbody>
</table>

Please note, physical education classes and laboratory courses carry an additional cost.
Federal Work-Study—Federal Work-Study provides part-time jobs for students with financial need, allowing them to earn money to help pay educational expenses. Your award letter indicates if you have been awarded Federal Work-Study. The money earned from work-study is not disbursed as a payment toward your term statement, so do not subtract this amount when determining your balance due. Students hired through the work-study program are paid bi-weekly.

- Beginning July 15, we will post all open jobs for the 2017-2018 academic year at www.pitt-johnstown.pitt.edu/WSJobs. The job selection is competitive, the number of jobs are limited, and job openings fill quickly, so contact supervisors early. While you may apply for multiple jobs, you can be hired for only one job. The Financial Aid Office will not place you in a job, and we do not guarantee employment.

- When you are hired, you must complete additional paperwork in order to be placed on payroll. You cannot begin working and you will not receive a pay check until all paperwork is completed and returned to the Financial Aid Office. You must present your actual, signed Social Security Card and a photo ID to the Financial Aid Office to be placed on payroll.

- You are expected to treat your Federal Work Study position as you would any other job. Be on time; notify your supervisor if you cannot make it to work; be responsible and reliable, and do not leave the job without permission from your supervisor. Although this is a financial aid program, you can be fired if you fail to meet the requirements of the position.

Federal Direct Loan—The Federal Direct Loan is a loan that is available to most all students who meet the eligibility requirements for receiving financial aid. The Financial Aid Office will certify your Federal Direct Loan for the maximum amount for which you are eligible to receive based upon the number of credits you have completed.

Federal Direct Loan Annual Limits

<table>
<thead>
<tr>
<th>Completed Credits</th>
<th>Maximum Annual Amount</th>
<th>Additional Unsubsidized*</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-23 credits</td>
<td>$5500 (of which $3500 may be subsidized)</td>
<td>$4000</td>
</tr>
<tr>
<td>24-53 credits</td>
<td>$6500 (of which $4500 may be subsidized)</td>
<td>$4000</td>
</tr>
<tr>
<td>54 or more credits</td>
<td>$7500 (of which $5500 may be subsidized)</td>
<td>$5000</td>
</tr>
</tbody>
</table>

- **Subsidized**—The government will pay the interest on your loan until you enter into repayment.
- **Unsubsidized**—Interest accrues from the point of disbursement until the loan is paid in full. You may choose to pay on the interest while you are in school or allow the interest to accumulate and to be capitalized (that is, added to the principal amount of your loan).

Your financial need determines whether your loan will be a combination of subsidized and unsubsidized or entirely unsubsidized. First-time borrowers must complete both the Master Promissory Note (MPN) and Entrance Counseling before the Federal Direct Loan monies will be disbursed to your account. The MPN remains valid for up to 10 years provided that you remain continuously enrolled during that time period.

**First-time borrowers, complete your MPN and Entrance Counseling - www.studentloans.gov**

Federal Direct Loans certified for the entire academic year will disburse in two equal disbursements—half the certified amount for the fall term and the other half for the spring term. The government generally assesses an origination fee to your loan. This fee is deducted from the amount of each disbursement. Loans can be accepted, declined, or reduced by logging onto www.my.pitt.edu and following this path: Self Services > Campus Finances > View Financial Aid > Aid Year

In 2013, Congress passed the Bipartisan Student Loan Certainty Act, which ties federal student loan interest rates to financial markets. Under this Act, interest rates will be determined each June for new loans being made for the upcoming academic year.

Direct Loans must be repaid. Repayment begins 6 months after you graduate, withdraw, or drop below half-time status.

*Additional Direct unsubsidized Loan funds are available to independent students and those dependent students whose parent are denied the Direct PLUS Loan for the academic year. Your dependency status is determined by your response to a series of questions on the FAFSA.
For more information regarding these programs, visit the University website or contact the Business Office. You are responsible for any balance due. Payments are due the 17th of each month. Cash, check, e-check, debit card, MasterCard, Discover, and Visa are accepted for payment. Please note that a 2.75% service fee is issued to credit/debit card payments. The University will send an email to your Pitt email account until your account is paid in full. The loan applications, interest rates, and other requirements vary from lender to lender, so you must choose the lender who best fits your needs as a borrower. If the Direct PLUS loan is denied, you, the student, may be eligible for additional Direct Unsubsidized Loan funds (up to $4000 for 53 credits or less completed credits and $5000 for 53.5 or more completed credits), or your parent can apply to receive the PLUS with a credit-worthy endorser. Always remember that loans must be repaid with interest!

### Additional Financing Options

If you require additional financing options after the financial aid that appears on your award letter has been deducted from your account, consider the options below. If you opt for additional loan funding, be sure to apply early to ensure timely receipt of your funds before the due date. Also, be sure to utilize all Federal Direct and Perkins loan funds that are available to you first, as the interest rates and repayment terms are generally more student friendly.

#### Payment Plans

The University offers an optional, interest-free payment plan to eligible students. A fee applies to participate in the payment plan. Visit http://payments.pitt.edu/pplan.html or call the Business Office at 814-269-7040 or 800-444-4875 for more information.

#### Federal Direct Parent Loan for Undergraduate Students (PLUS)

Parents of dependent students who are enrolled at least half-time (6 credits or more) may borrow from the Direct PLUS Loan program. Parents may borrow up to the COA (pg. 1) less any financial aid that you are receiving. Parents may apply at www.studentloans.gov. Approval is based solely on your parent’s credit history—if the credit history is good, the loan is approved—if the credit history is questionable, the loan is denied. Visit www.upj.pitt.edu/PLUSloans for more information.

- If the loan is approved, first-time parent borrowers must complete a Master Promissory Note (MPN) at www.studentloans.gov.
- Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov (if you have not already done so). Pitt-Johnstown will not process this request until a completed FAFSA is on file.
- If the Direct PLUS loan is denied, you, the student, may be eligible for additional Direct Unsubsidized Loan funds (up to $4000 for 53 or less completed credits and $5000 for 53.5 or more completed credits), or your parent can apply to receive the PLUS with a credit-worthy endorser.
- Always remember that loans must be repaid with interest!

#### Alternative Loans

You, the student, are the borrower on an Alternative Loan and may borrow up to the COA (pg. 1) less any financial aid that you are receiving. The loan applications, interest rates, and other requirements vary from lender to lender, so you must choose the lender who best fits your needs as a borrower. These loans are based on credit history, and we recommend that you apply with a credit-worthy co-signer, if possible, to qualify for lower interest rates and fees. Know the conditions of your loan to avoid any repayment surprises. Always remember that loans must be repaid with interest! Please visit choice.fastproducts.org/FastChoice/home/337902 for additional information.

#### Private Parent Loans

Some larger lending institutions now offer educational loans for anyone—parents, siblings, extended family, friends—to borrow on your behalf. For more information regarding these programs, visit choice.fastproducts.org/FastChoice/home/337902.
Maintaining Financial Aid Eligibility

In accordance with federal regulations, the Financial Aid Office must monitor each student’s progress toward the completion of a degree or certificate on an annual basis. We check each student's progress upon completion of the spring term. You must demonstrate satisfactory academic progress with respect to the percentage of credits completed and the cumulative grade-point average earned (GPA) and the timeframe needed for program completion. All Title IV aid programs and most University aid programs are impacted by these requirements. (Please note that the academic progress requirements to maintain PHEAA State Grant eligibility are different than those found here. For more information regarding PHEAA’s policy, visit www.pheaa.org.) The information provided below is a general overview. Please visit www.upj.pitt.edu/SAP for Pitt-Johnstown’s complete policy.

Credit Requirement
Students must successfully complete 67% of the cumulative total number of credits attempted, rounded to the nearest whole number. For example, a student who attempts 57 credits must successfully complete 38 credits to be in acceptable academic standing. All credits for which a student is enrolled after the add/drop period are included in this calculation as attempted credits.

- **Successfully Completed Credits**—Credits in which a student earns a grade of A, B, C, D, H, S, or P or those that have transferred toward the student’s degree.
- **Course Drop/Semester Withdrawal**—Courses dropped or semester withdrawals occurring during the add/drop period are not counted as attempted credits. However, after the add/drop period has ended, courses dropped or semester withdrawals are counted as attempted credits. Students who have not earned the minimum number of required credits based upon enrollment as the result of the course drop or semester withdrawal will not be in acceptable academic progress.
- **Failing/Incomplete Grades**—Credits for a course in which students receive failing (“F”) or incomplete (“G” or “I”) grades are not considered successfully completed; therefore, students who have not earned the minimum number of required credits based upon enrollment as the result of failing or receiving an incomplete grade will not be in acceptable academic progress. Students who receive a letter grade for an incomplete grade must complete the Financial Aid Exception form to have their status re-evaluated.
- **Repeated Courses**—All completed and attempted credits will be counted toward the 67% completion rate. Please note, however, that federal regulations allow for financial aid to pay for only one retake of any previously passed course, so taking a course more than twice could affect your enrollment status for financial aid purposes.

GPA Requirement
The minimum GPA requirements are determined by the total number of post-secondary credits that you have attempted, as well as any credits that have transferred into Pitt-Johnstown. Beginning with the 2017-18 academic year:

- Students with less than 30 credits earned, a minimum 1.5 cumulative GPA is required.
- Students with more than 30 credits earned, a minimum 2.0 cumulative GPA is required.

Pitt-Johnstown’s Eligibility Timeframe
Students must complete their program of study within 150% of the published length of their program; therefore, to maintain financial aid eligibility, students may not exceed the following number of attempted credits based upon the program in which they are enrolled:

- Associate Degree—a maximum of 90 attempted credits
- Bachelor’s Degree in Engineering—a maximum of 195 attempted credits
- Bachelor’s Degree all other majors—a maximum of 180 attempted credits

Please take note...most Bachelor’s Degree programs, with the exception of the engineering program, require 120 credits for completion. Some financial aid programs, such as the PHEAA State Grant program and some campus-based scholarships, impose a four year limit of receipt; therefore, students who enroll for less than an average of 15 credits per term may exhaust eligibility for certain financial aid programs before successfully completing their degrees.

Contact Us
Phone: 814-269-7045  
Toll Free: 800-881-5544  
Email: upjaid@pitt.edu  
Walk-In Hours: 8:30-4:30, M-F  
Fax: 814-269-7061  
Website: www.upj.pitt.edu/financialaid