AAAB Meeting Minutes
September 25, 2009

Meeting held at the UPJ Student Union Cambria Room after the Job Fair at 2 pm.

Attendees: Dan King, Michelle Solkovy, Gladys Go, Matthew Rigo, Rachel Loya, Kevin Ziance, LaDawn Yesho, Gina Brawley, Debbie Zakrzewski, Bill Crowe, Dan Yunetz

Dan King, President, started the meeting at 2 pm on September 25, 2009.

Approval of Minutes from the July 23, 2009 Teleconference

Link for Minutes at UPJ website: http://www.upj.pitt.edu/1846/

Review of Mission of the AAAB

- Provide resources for job placement for both new graduates and alumni
- Enhance the Accounting Program at Pitt-Johnstown
- Promote the Accounting Program at Pitt-Johnstown

I. Report on Placement – Faculty
   A. Number of students placed
   B. Students interested in a variety of career possibilities with public accounting/auditing/tax still a strong interest

II. Report on Curriculum – Faculty
   - Board Membership Volunteers: Karen Varga, Peggy Tanney, Dan King, Marianne White
   - Business Department evaluation on Tuesday, July, 28, 2009 discussed. Consultants recommended that the Business department look into becoming a separate department at UPJ. Estimate of time and cost discussed at the latest Business Department meeting.
   - Accounting Curriculum Changes effective January 2010
     A. Intermediate 1, 2, 3, replaced with Advanced Financial Accounting and Intermediate I and 2. Also, Cost Accounting eliminated as a requirement. Discussion took place.
     B. Budget constraints and elimination of adjunct for Tax Accounting
C. Debbie Zakrzewski to offer Tax Accounting 1 (Individual) in the Fall Term and Tax Accounting 2 (Business, Partnerships, Sub-S, Payroll) in the Spring Term

- No report provided on the Accounting Forum which is normally held in November

III. Job Fair at UPJ Fall 2009 – see link: [http://www.upj.pitt.edu/11151/](http://www.upj.pitt.edu/11151/)

A. Members: Debbie Zakrzewski, Victoria Biter and Angela Boyd from Career Services, Rachel Loya, and Gladys Go (UPJ Faculty), Veronica Hartman from CTC and UPJ Alumni

B. Date: Friday, September 25, 2009 from 10:30 to 1:30

C. Employers down this year from last year - 2009 22 employers.

D. Funding from UPJ Alumni Board – Enough monies was donated from Pitt Johnstown Alumni Association, Mr. And Mrs. Robert Dorchak, Ernst & young, LLP, Ms. Angela Novak, Mr. and Mrs. Brian C. Solkovy, Toma Metals, Inc., Ms. LaDawn Yesho, Mr. and Mrs. Robert Zakrzewski, Kelly Sparber White & Assoc. LLC

E. Students from St. Vincent, Mt. Aloysius, St. Francis, IUP, Clarion, attended the Job Fair

F. Ideas/suggestions for 2009 – keep Job Fair late in September

IV. Board Membership

A. Review roster for terms expiring Spring /Fall 2009

B. Update Roster to include Kate Illig Strom

C. Officers Selected: Gina Brawley – President and Rachel Loya Vice President

V. New Business

#1. Job Fair and assessments.

#2. The Shadowing Program
   - Debbie Zakrzewski and Kevin Ziance
   - Program needs to be finalized

#3. The Passport Opportunity Program of the PICPA – Friday, October 30, 2009
   - See attached agenda
   - UPJ Office of Student Life to support the program via cover the cost of lunch and UPJ tours
   - Martin Fritz, Keynote Speaker
• Other Speakers: Bill Crowe and Melissa Dishong, LaDawn Yesho and Morgan Cypher, UPJ Student Panel, Veronica Hartman, Karen Varga and Stephanie Stohon
• PICPA participation and member presenting video
• Begins at 9 am and completed at 2 pm
• High School Students from the Johnstown Area

• Proposal for Book Award – Still in Progress and possible change in level on when an endowment becomes funded. Currently $10,000 but it may increase.

VI. Marketing
• Facebook page discussed
• Business and Marketing Biz Connect web site http://bizconnection.upj.pitt.edu/
• Look into purchasing of Pens for the Job Fair and other Alumni Events

VII. Other Alumni Concerns
• S& T Bank looking for an internal audit manager
• First Commonwealth positions

VIII. Adjournment

Next Meeting Date: Possibly in May or in the Summer of 2010