Accounting Alumni Advisory Board (AAAB)
Minutes
October 5, 2007

Conference call Dial 877-853-6803 Pin 83418 (due to a delay in obtaining a connection the ability of members to call in was delayed and then members did not call in)

AAAB members in attendance: Dan King, Maryann White, Rachel Loya, Kevin Ziance, Peggy Tanney, Dan Yunetz, Betina Dorchak, Matt Rigo, Gladys Go

AAAB members interviewing students (from Job Fair) and not in attendance at meeting: LaDawn Yesho

Faculty Members: Deborah Zakrzewski and Ray Thompson

Meeting called to order at 2 pm.

- The minutes of the June 27, 2007 (conference call meeting) were approved.
- Bob Knipple, Director of Alumni Relations, spoke to the AAAB about the new direction that the Alumni Relations office will be taking under the direction of new UPJ President, Dr. Jem Spectar

- Report on Job Fair held October 5, 2007
  - Positive feedback on time change from 10:30 to 1:30 pm
  - Coverage by TV Channel 8 news
    - Board members interviewed were LaDawn Yesho
    - Maryann White interviewed for Advocate article
  - Attendance of students this year was 52 UPJ students and 20 other than UPJ students
  - Agreed to continue Job Fair and hopefully concentrate on increasing the attendance of the Job Fair.
  - Employers feedback positive although increase in student attendance is needed
    - Possibly contacting junior colleges (Penn Highlands) next year
    - Possibly open up the job fair to engineering employers. There was interest this year and the committee did contact the engineering faculty regarding employers wanting to talk to/interview engineering students.

- Report on Curriculum
Discussion regarding the University Scholarship course initiated this term Fall 2007, under the direction of UPJ Academic Resource Center and Janice Rummel will be running the course for the business department

- Report on IMA Chapter –
  - Assumption that the Accounting Forum will be held in November 2007 and any alumni member willing to participate will be encouraged to do so

- Membership – AAAB member listing was passed around for updating

- Public Relations
  - UPJ Web Site has been updated
  - Jeff Philibin has agreed to assist with public relations

- Placement
  - Biz Connection Site for employer/student access
    - [http://bizconnection.upj.pitt.edu/](http://bizconnection.upj.pitt.edu/)

- Student/Alumni Resources
  - Work will continue on the Shadowing Program with Debbie Zakrzewski, Kevin Ziance, and Cathy Jacobs to work together on this
  - Will try to list AAAB members on web stie
  - Try to include alumni in Auditing classroom presentation for the Spring 2008 term
  - PICPA – CPA Passport to Opportunity at UPJ in Spring 2008 or thereafter
    - Need to speakers
    - Attendance by High School and Junior College (Penn Highlands)
    - Lunch will need to be provided and paid for
    - Need to work with UPJ admissions office

- Award Committee
  - Martin Fritz has expressed an interest in establishing an award
    This will be looked into with Helen Golubic, UPJ Director of Development

- Election of Officers
  - Need to be completed in the 2008 at next meeting

Next meeting to be held via conference call in June/July 2008.

Meeting adjourned at 3:45 pm.