

ADMISSION APPLICATION PROCEDURES

At the University of Pittsburgh at Johnstown we want our admissions process to reflect the educational environment and personal dimension of the institution. Admission is competitive, but is not based solely on a minimum test score or grade average.

Applicants should have successfully completed, or be enrolled in, a college-preparatory curriculum with units in academic English, social sciences and other academic electives, two years of laboratory science, and two years of algebra (preferably with one year of geometry). For admission to programs in Arts and Sciences, you should also have completed two years of the same foreign language. For admission to Engineering and Engineering Technology, you must have trigonometry as well as algebra, and the two lab sciences must be chemistry and physics.

Students planning to pursue programs in Education at Pitt-Johnstown, or in Health and Rehabilitative Sciences, Pharmacy, Library & Information Science, or Social Work are initially admitted under Arts and Sciences guidelines. Exceptions to these requirements may be determined on an individual basis by the Admissions Committee.

We admit students for Fall (September), Spring (January) and Summer Terms (May, June).

1.) Complete all appropriate sections of the APPLICATION FOR UNDERGRADUATE ADMISSION. Please note that certain items require you to refer to the codes listed in the instructions. Please complete the entire form.

2.) Request that your high school Guidance Counselor forward to the Pitt-Johnstown Office of Admissions a COMPLETE HIGH SCHOOL TRANSCRIPT. (An official high school transcript must be provided even if you are not currently attending high school.)

3.) Arrange for the Pitt-Johnstown Office of Admissions to receive official scores for either: SAT or ACT. Official score reports may be submitted directly by the testing agencies, or as part of your official secondary school record.

4.) If you are a TRANSFER APPLICANT, you should submit, in addition to your OFFICIAL HIGH SCHOOL TRANSCRIPT, OFFICIAL TRANSCRIPTS from **each** college or university you have attended.

5.) Please include a check or money order (do not send cash) for forty-five dollars (\$45) payable to "University of Pittsburgh." This is a non-refundable application fee. Or you may complete the credit card payment slip and return it for processing to the Office of Admissions at Pitt-Johnstown. A receipt for credit card payment will be sent to the cardholder.

6.) Please sign and date the application form. Forward all materials to:
**OFFICE OF ADMISSIONS
157 BLACKINGTON HALL
UNIVERSITY OF PITTSBURGH
AT JOHNSTOWN
450 SCHOOLHOUSE ROAD
JOHNSTOWN, PA 15904.**

DEADLINES: The University of Pittsburgh practices rolling admission. Applicants are considered on a first-come, first-served basis. Applicants who are admitted to the University and choose to accept admission must submit a non-refundable Tuition Deposit by the deadline specified in the admission notification.

■ **IF YOU ARE A FRESHMAN APPLICANT**, and have taken some college work in high school, please have the institution you have attended send us official transcripts so that your credits may be evaluated for possible transfer.

■ **IF YOU ARE A TRANSFER APPLICANT**, the official college transcripts will be evaluated as part of the admission decision. If you are offered admission to UPJ, a tentative transfer-credit evaluation will be supplied following the admission notification.

Questions?
Office of Admissions
157 Blackington Hall
Johnstown, PA 15904
(814) 269-7050 or 1-800-765-4875
Fax: (814) 269-7044
email: upjadmit@pitt.edu
www.upj.pitt.edu

INTENDED FIELD OF STUDY (To be used for Question #17)

Please write in the name of your major or pre-professional interest, and list the letter code for your intended field of study in the designated space on the form.

JAMST	American Studies	JMATH	Mathematics	JSLFDS	Self-Designed Major
JBIO	Biology	JMET	Mechanical Engineering Technology	JSCSCI	Social Sciences(General)
JBUS	Business	JNTSC	Natural Sciences (General)	JSOC	Sociology
JBUSAC	Business Accounting	JPS	Political Science	JSURTC	Surgical Technology (Associate Degree)
JBUSEC	Business Economics	JPBUS	Pre-Business	JTHEA	Theatre
JBUSFN	Business Finance	JPCDCC	Pre-Child Care Development & Child Care *	JUND	Undeclared
JBUSMN	Business Management	JPCLDN	Pre-Clinical Dietetics/Nutrition *	JEUND	Engineering - Undeclared
JBMKT	Business Marketing	JPHRA	Pre-Health Information Management *	JSUND	Social Sciences - Undeclared
JCHEM	Chemistry	JPLAW	Pre-Law	JHUND	Humanities - Undeclared
JCET	Civil Engineering Technology	JPMEDC	Pre-Medical Careers (Pre-Dentistry, Pre-Medicine, Pre-Physical Therapy, and Pre-Veterinary Medicine)	JNUND	Natural Sciences - Undeclared
JCOMM	Communication	JPNUR	Pre-Nursing (RN to BSN only) ^	JCRWRT	Writing (Creative Writing)
JCS	Computer Science	JPOT	Pre-Occupational Therapy	JWRITNG	Writing (Professional Writing)
JECN	Economics	JPHARM	Pre-Pharmacy +		
JEET	Electrical Engineering Technology	JPSY	Psychology		* Final 2-3 years to be completed on the Pittsburgh campus. The minimum grade average required for relocation may vary from program to program.
JELED	Elementary Education	JRESCA	Respiratory Care (Associate Degree)		+ Two years at UPJ; final four years to be completed at Pittsburgh campus.
JEMS	Emergency Medical Services (Associate Degree)	JSCED	Secondary Education		# Use this code if you plan to <i>begin</i> an Engineering program at Johnstown and relocate later to the Pittsburgh campus.
JET	Engineering Technology #	JSEBIO	Secondary Education (Biology)		
JENGLT	English Literature	JSECHM	Secondary Education (Chemistry)		
JENVST	Environmental Studies	JSECSS	Secondary Education Social Studies (Citizenship Education)		
JGEOG	Geography	JSE&PS	Secondary Education (Earth and Space Science)		
JGEO	Geology	JSENGL	Secondary Education (English)		
JHIST	History	JSESCI	Secondary Education (General Science)		
JHRP	Health Related Professions	JSMATH	Secondary Education (Mathematics)		^ Must already be a registered nurse to pursue this program.
JHUM	Humanities (General)				
JINTS	International Studies (Certificate)				
JJOUNL	Journalism				

COUNTY OF RESIDENCE CODES (To be used for Question #19)

Even if your code is 000, please be sure to write in your county of residence.

000 Outside PA	025 Carbon	051 Fayette	077 Lehigh	103 Pike	129 Westmoreland
001 Adams	027 Centre	053 Forest	079 Luzerne	105 Potter	131 Wyoming
003 Allegheny	029 Chester	055 Franklin	081 Lycoming	107 Schuylkill	133 York
005 Armstrong	031 Clarion	057 Fulton	083 McKean	109 Snyder	
007 Beaver	033 Clearfield	059 Greene	085 Mercer	111 Somerset	
009 Bedford	035 Clinton	061 Huntingdon	087 Mifflin	113 Sullivan	
011 Berks	037 Columbia	063 Indiana	089 Monroe	115 Susquehanna	
013 Blair	039 Crawford	065 Jefferson	091 Montgomery	117 Tioga	
015 Bradford	041 Cumberland	067 Juniata	093 Montour	119 Union	
017 Bucks	043 Dauphin	069 Lackawanna	095 Northampton	121 Venango	
019 Butler	045 Delaware	071 Lancaster	097 Northumberland	123 Warren	
021 Cambria	047 Elk	073 Lawrence	099 Perry	125 Washington	
023 Cameron	049 Erie	075 Lebanon	101 Philadelphia	127 Wayne	



University of Pittsburgh at Johnstown Application Fee - Credit Card Payment

(We will charge \$45 to your credit card.)

Student's Name (Last, First, M.I.) _____

Student's S.S. # _____

Check One:

Card Number _____ Exp. Date _____

Visa

Daytime Phone Number (_____) _____

MasterCard

Print Name as Shown on Card _____

Print Address of
Cardholder - (Street, City, State, Zip) _____

← A receipt will be mailed to
Cardholder at this address.

Cardholder's Signature _____ Date _____

Thank You for payment.

University of Pittsburgh at Johnstown

Application for Admission and Financial Aid

2009-2010

Office Use Only
____ Fee Paid

Personal Data All data collected on this application form are private and confidential. The information collected will only be used internally and will not be released to persons or institutions outside the University of Pittsburgh without your written consent.

1 Name

Last Name

First

Middle

Social Security Number

If any of your records are under a name other than the one given above, please indicate.

2

Last Name

First

Middle

3 Permanent Address

Street

City

State

Zip

(Area Code) Phone Number

E-mail Address (if available)

4 Temporary Mailing Address

Until What Date?

Street

City

State

Zip

(Area Code) Phone Number

Month

Day

Year

2 0

5 Name of Father/Guardian (Circle One)

Last Name

First

Middle Initial

Occupation

Employed By

6 Name of Mother/Guardian (Circle One)

Last Name

First

Middle Initial

Occupation

Employed By

7 Family Members Who are Pitt Alumni

Father

Mother

Brother

Sister

Spouse

Other

None

8 Student Citizenship

U.S. Citizen

U.S. Immigrant (Permanent Resident Alien)

Refugee

Non-Immigrant (Student Exchange Visitor)

Your response to questions 9-12 is voluntary, will be kept confidential and will not be used to deny access or admission. This information will, however, assist the University in providing data to demonstrate compliance with federal regulations.

9 Date of Birth

1 9

10 Sex

Male

Female

11 Are you of Hispanic or Latino (meaning a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)? Yes No

12 Please select one or more race(s)/ethnicity(ies) from the following groups that you identify with:

American Indian or Alaskan Native Asian Black or African American

Native Hawaiian or Other Pacific Islander White

13 Applying for term beginning Fall (September) Spring (January) Summer — (Circle One) May or June

14 Applying for year beginning 20 ____

15 Status for which applying Full-time (12 cr. = Full-time; assume 3 credits/class) Part-time

Freshman Transfer

16 Expected date of graduation from the University

[Graduation occurs each year in the months of December (12), April (04), August (08)]

Month

Year

17 Intended Field of Study (Refer to list of Fields of Study) Code # _____ Major _____
(See previous page)

18 Do you desire University housing? Yes No

If No, check one: Commute from Parent's Home Off-campus

19 County of Residence (Refer to list of County Codes) Code # _____ County _____
(See previous page)

20 Please list in chronological order every high school, post-graduate school, college or university you have attended, the addresses, and the dates attended (attach an extra page, if needed).

School	Street	City	State	Zip	From Mth / Yr	To Mth / Yr

School	Street	City	State	Zip	From Mth / Yr	To Mth / Yr

21 Indicate when you took and/or will take the SAT or ACT

Date(s) Taken	Which Test?	Date(s) Taken	Which Test?

22 Please list all courses you will be taking as a high school senior. _____

TRANSFER CANDIDATES ONLY

23 Credits completed to date _____ Grade Point Average _____

Number of credits for which currently enrolled _____

24 Number of additional credits you plan to take at your present college or university after this term, but prior to your enrollment at PITT (if applicable) _____

25 If you would like to submit a list of your extracurricular activities, leadership roles, community and work experience for Committee review, please attach a separate sheet.

Personal Essay

26 Imagine you're on the Admissions or Scholarship Committee... take a close look at your records. Now tell us something about yourself that isn't apparent from your records, something that will give us insight about you as an individual, and might help in the Committee's decision. (Please attach a separate sheet)

Signature

27 I understand this application will not be complete until I have submitted my official high school transcript upon graduation (or my official satisfactory G.E.D. test result) and, if I am a transfer applicant, all final official post-secondary transcripts. I understand the University will prevent my registration and/or graduation from the University should these documents not be provided.

Signature of applicant _____ Date _____

Supplemental Information

The Office of Admissions practices a rolling admission policy. Once your **required information** has been received, your file will be considered complete and will go before committee. Consequently, if you plan to submit **supplemental information**, we ask that you make every effort to submit this information at the same time as your application.

We prefer to review an application based on more than just your high school record and SAT/ACT scores. To help us learn as much about you as possible, we strongly recommend that you submit any supplemental information such as co-curricular transcripts, letters of recommendation, or a personal essay that you feel will help the committee know you better.

You should consider the supplemental information a forum for you to provide information that may be helpful in admissions/scholarship consideration. In addition to an academic focus, we value students who are engaged with the real world outside of the classroom. By sharing some things about yourself and participating actively in the admissions process, you provide us with a more complete picture of who you are.

This information also allows you to shed light on any need for special consideration in the review process due to extenuating circumstances affecting a term or so of grades. Again, we want to look beyond just an SAT/ACT score and high school grades.

Co-curricular Transcripts

If your high school offers an official co-curricular transcript, you may ask that it be included with your academic transcript. If your school does not offer an Official co-curricular transcript, feel free to include a list of activities with which you've been involved.

Letters of Recommendations

We welcome input from those who know you. If you'd like to submit letters of recommendation in support of your application, you can have them sent to the same address as your application.

Personal Essay

We strongly encourage you to submit a personal essay. If you decide to complete the essay question, you can choose one of the suggested topics suggested below or select a topic that reflects something about you and your interests.

A. Imagine you're on the Admissions or Scholarship Committee. Tell us something of particular interest to you that isn't apparent from your academic records—something that will give us insight about you as an individual .

B. Elaborate on one or more extracurricular activities--including any leadership roles you may have played. Please share experiences and participation in organizations, whether affiliated with or outside of school, that you feel will help the committee to know you better. This could include sports, artistic, religious, social services, work, travel, or any other activity that helps define who you are.

C. If you have experienced special challenges or adversities that you feel should be taken into consideration, please let the committee know.